

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT:**

**Increase in Salaries and Wages - 2006**

DATE: 29<sup>th</sup> November, 2006

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1. Government has approved a five percent (5%) across the board increase in salaries and wages retroactive to January 1, 2006. The figures appearing on the appendix hereto reflect a similar increase at the minimum, midpoint and maximum levels of each scale.
  2. This circular therefore authorizes the payment of the five percent (5%) increase on salaries and wages for the year 2006 calculated on the figures obtained at December 31<sup>st</sup> 2005. The increase is applicable to all Public Servants, defined to mean those employed in Ministries, Departments not under Ministerial Control, Regional Administrations, and those who are engaged on contract against positions reflected on the inventory of authorized positions of the Traditional Public Service.
  3. Workers employed in the other agencies not mentioned herein, e.g. Teachers, Disciplined Services and workers employed on Projects will be issued separate instructions by their respective policy agencies.
  4. Agency Heads not within the traditional Public Service (e.g. NARI, GSA, National Library etc) should approach the Finance Secretary of the Ministry of Finance in connection with increases within this framework, for their workers for the year 2006.
  5. For those employees who fall below the minimum of the adjusted scales, their salaries should be adjusted to the level of the new minimum.
  6. The increase is not applicable to those employees who were dismissed at any time during the year 2006, prior to the issuance of this Circular.
  7. Government has approved also of an increase of five percent (5%) in salaries and wages to those persons contracted against positions that are not reflected on the inventory of authorized positions of the Traditional Public Service.
  8. The expenditure for the salary increases will be met from allocations provided for under the approved National Estimates in the Budget for 2006. Permanent Secretaries, Heads of Departments and Regional Executive Officers, should immediately request the amount necessary to make payments of all arrears of salaries/wages by way of memorandum addressed to the Finance Secretary of the Ministry of Finance.
  9. Please bring the contents of this Circular to the attention of all Accounting and Personnel staff in your organizations for appropriate actions to be taken by them.

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Gordon Chase  
Permanent Secretary  
Public Service Ministry

[Attached PDF Form – Definition of Bands](#)